



IN REPLY REFER TO
LAURA DICKERSON
Director, Region 1A, UAW
9650 S. Telegraph Road
Phone (313) 291-2750
Fax (313) 291-2269

INTERNATIONAL UNION, UNITED AUTOMOBILE, AEROSPACE & AGRICULTURAL IMPLEMENT WORKERS OF AMERICA – UAW

SHAWN FAIN, *PRESIDENT* • MARGARET MOCK, *SECRETARY-TREASURER*
VICE-PRESIDENTS: CHUCK BROWNING • MIKE BOOTH • RICH BOYER

April 14, 2025

Official Call
2025 Local Union Officers Institute

June 8 – 13, 2025
Walter and May Reuther UAW Family Education Center
Black Lake
Onaway, Michigan

**To: All Region 1A Local Union Presidents, Vice Presidents, Chairpersons
Financial Secretaries & Recording Secretaries**

Greetings:

The UAW Education Department will hold its Local Union Officers Institute on June 8 – 13, 2025. The conference will be held at the Walter and May Reuther UAW Family Education Center in Onaway, Michigan.

The institute will offer broad training for local union officers to learn their roles and responsibilities as leaders of a fighting union. New and seasoned officers alike will find this conference beneficial and will walk away with greater clarity about the expectations of their role.

REGISTRATION

Local unions must register their delegates no later than May 12, 2025. The institute registration fee is \$75 per delegate and must be paid by local unions using ACH in LUIS. This registration covers the cost of lodging, meals, and materials and is non-refundable.

- Local unions must register their delegates via the following link:
<http://conference.uaw.org/officers.php>
Username: 2025LUOFF (case sensitive)
Password: UAWLUOFF25 (case sensitive)
- Local unions must provide each delegate's **personal (non-work)** email when registering delegates for this conference. Regions will be given access to a list of their registered delegates through LUIS to approve, a process that will take place after online registration closes. This is due to limited spaces allotted to each region.

ACCOMMODATIONS

Due to limited accommodation, delegate spouse/guests are not permitted to attend the Local Union Officers Institute.

All delegates attending this conference will be housed with a roommate (double occupancy). Delegates requesting single occupancy in a double room must pay an additional \$319.90 plus tax for the week upon their arrival and must specify this request upon check-in. These payments must be made by personal credit card, debit card, check, or money order. ***Requests for single occupancy rooms cannot be guaranteed, as room assignments are made prior to arrival at the Family Education Center.***

TRAVEL INFORMATION

All delegates are expected to arrive at the Family Education Center by 3 p.m. Eastern (ET) on Sunday, June 8, and remain until the institute concludes at 9 a.m. (ET) on Friday, June 13. Arrivals and departures should be arranged accordingly. Local unions are responsible for all transportation costs.

Passenger Vehicle: The Walter and May Reuther UAW Family Education Center is located at 2000 Maxon Road, Onaway, MI 49765.

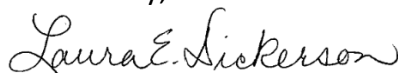
Please be advised of the following Walter and May Reuther UAW Family Education Center policies:

- Vehicles allowed to park in the Family Education Center must be union-made and have a vehicle VIN beginning with 1, 2, 4 or 5. If the vehicle VIN number begins with anything other than 1, 2, 4 or 5, parking accommodations are available in a lot to the Center's front gate.
- Delegates driving more than 500 miles one-way (1,000 miles roundtrip) mileage will be reimbursed after the first 1,000 miles at the IRS rate.
- For delegates driving to the Center, hotel accommodation will be reimbursed (\$65 single/\$80 double) with receipts submitted to the UAW Family Education Center. If driving over 500 one-way, one night at a hotel is reimbursable. If driving over 1000 miles one-way, two nights at a hotel are reimbursable.

CANCELLATIONS

Registration fees are non-refundable. Local unions should notify their regional office of any alterations to replace delegates who cancel. This conference is an investment in the future of your local union.

In solidarity,



Laura Dickerson, Director
UAW Region 1A and Technical, Office and
Professional (TOP) Department