



IN REPLY REFER TO  
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**INTERNATIONAL UNION, UNITED AUTOMOBILE, AEROSPACE & AGRICULTURAL IMPLEMENT WORKERS OF AMERICA – UAW**

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RAY CURRY, *PRESIDENT* • MARGARET MOCK, *SECRETARY-TREASURER*  
VICE-PRESIDENTS: CHUCK BROWNING • MIKE BOOTH • RICH BOYER

March 7, 2023

**TO:** UAW Region 1A Local Union Presidents, Financial & Recording Secretaries,  
Vice Presidents and Full-Time Chairpersons

**FROM:** Laura Dickerson

**SUBJECT:** 2023 UAW Health & Safety Training Institute  
UAW Family Education Center – Onaway, MI  
May 7-12, 2023

The 2023 UAW Health and Safety Training Institute will be held at the Walter and May Reuther UAW Family Education Center, Sunday, May 7, through Friday, May 12, 2023.

The Institute will provide education and updates on a variety of topics needed by Health and Safety Representatives, Health and Safety Committee Members, and Local Union Representatives to address industrial hygiene, ergonomics and health and safety issues at their locations. Curriculum this year will once again include courses offered through the OSHA Training Institute Education Center (OTIEC). Credits earned taking these courses can be applied toward the Health and Safety “Specialist” and “Professional” credentials issued by the Great Lakes OTIEC. Some of the courses being offered this year include Ergonomics, Incident Accident Investigation, Combustible Dust, Industrial Hygiene, Hazard Recognition, Opioid Awareness and more.

#### **REGISTRATION**

Registration will be completed online. Please use an updated browser when registering. Delegates will use the following log-in information:

**Web Address:**  
<https://hs.uaw.org>  
**Username:** hs2023  
**Password:** safetyfirst23

The website will open for registration on **Friday, March 17, 2023**. All registrations must be completed no later than **Thursday, April 20, 2023**.

If you have any questions regarding the registration process, please contact Jim Holton at 248-431-4660, email: [jholton@uaw.net](mailto:jholton@uaw.net), or Sharon Kuchabsky at 313-926-5796, email: [skuchabsky@uaw.net](mailto:skuchabsky@uaw.net).

The Health and Safety Institute registration fee is **\$675 per delegate**; this is based on double housing. ACH payments are recommended and can be made through LUIS. Checks should be made payable to the **International Union, UAW**. It is suggested that the local generate a single check to cover the registration fees for its delegates. If paying by check, please send payment to the UAW Health & Safety Department in c/o Sharon Kuchabsky no later than May 3, 2023. Current CDC and International Union Covid-19 protocols will be followed.

The local unions are responsible for lost time and registration fees for all delegates. There are no provisions for lost time reimbursements connected with the Health and Safety Institute.

**Please note that hotel occupancy may change in the future to follow CDC and State of Michigan COVID-19 protocols.**

#### **DELEGATES DRIVING**

All delegates are expected to arrive at the Family Education Center by 4 p.m. on Sunday, May 7<sup>th</sup> and remain until the institute concludes at 9 a.m. on Friday, May 12<sup>th</sup>. Arrivals and departures should be arranged accordingly.

Local unions are responsible for all transportation costs for delegates who live less than 500 miles from the Family Education Center.

Delegates who elect to drive to the Family Education Center should be aware of the “multiple of three” rule. When a local sends more than one delegate to a session, delegates should travel in multiples of up to three per vehicle. Only one driver per local, per multiples of three, is reimbursed for mileage by the International Union.

The Walter and May Reuther UAW Family Education Center is located at 2000 Maxon Road, Onaway, MI 49765.

Please be advised of the following Walter and May Reuther UAW Family Education Center policy:

Vehicles allowed to park in the FEC must be union-made and have a vehicle identification number (VIN) beginning with 1, 2, 4, or 5 (i.e., made in the USA or Canada). Vehicle identification numbers are located in the dashboard or door jamb of vehicles. Upon arriving at the FEC, security guards check each vehicle’s VIN. If the vehicle’s VIN is anything other than 1, 2, 4, or 5, parking accommodations are available in a lot located adjacent to the FEC’s front gate. An FEC bus will transport those delegates to the hotel registration desk.

**SPECIAL FAMILY EDUCATION CENTER (FEC) DELEGATES**

The International Union will subsidize food and lodging for five delegates from each region. You should designate local unions to receive the additional financial support. The FEC delegates pay the lower registration fee of \$102.50.

All region subsidies must be submitted to Sharon Kuchabsky ([skuchabsky@uaw.net](mailto:skuchabsky@uaw.net)) no later than close of business, Thursday, April 20, 2023.

ACH payments will be deducted after registration closes but no later than April 28, 2023.

**DEADLINES**

The deadline for registration is **Thursday, April 20, 2023**, at 4 p.m. As we expect a full Health and Safety Conference, no late registrations will be accepted.

**ELIGIBILITY**

Delegate's eligibility is limited to active members of your local union, including members on layoff or strike. However, members on sick leave, retired members, and spouses who are not members of your local union are not eligible to attend.

**LOST TIME**

The payment of lost time is the sole responsibility of the local union unless a subsidy has been authorized by the Regional Director.

**CANCELLATIONS AND REFUNDS**

Registration fees are non-refundable. Alternate delegate selection to replace delegates that have canceled and notified their regional office must be completed by locals no later than **Thursday, April 20, 2023**. This institute is an investment in the future of your local union. This official call letter includes information that should be shared with local unions.

Once again, we thank you for your continued support.

LD:nds  
opeiu494afl-cio  
cc: Dave Pagac  
Region 1A Staff